

**EXECUTIVE ORDER NO. 08 SERIES OF 2014**  
**CREATION OF SPECIAL GROUP FOR THE CONSTRUCTION OF “AAA” POULTRY DRESSING**  
**PLANT IN BAMBAN, TARLAC**

**WHEREAS**, there is need to create a Special Group for the construction of “AAA” Poultry Dressing Plant in the Municipality of Bamban;

**WHEREAS**, the Special Group will handle the speedy and smooth implementation and monitoring of the National Livestock Program and National Meat Inspection Service Project on the Construction of “AAA” Poultry Dressing Plant in Bamban, Tarlac.

**NOW THEREFORE, I, JOSE ANTONIO T. FELICIANO**, Municipal Mayor, by virtue of the powers vested in me under existing laws, do hereby order the creation of the following Special Groups:

**PROJECT MANAGEMENT GROUP (PMO)**

Chairman	:	Hon. Jose Antonio T. Feliciano Municipal Mayor
Members	:	Exec. Dir. Minda S. Manantan, NMIS Dr. Easter Oblena, NMIS
Secretariat	:	Dr. Jonathan Sabiniano, NMIS Ms. Cherrylyn M. Pascua, LGU

**Functions:**

1. Provide Policy Direction in the implementation of the Project.
2. Approve Funding, contract and other legal documents.
3. Approve/Reject request for additional works and/or work variations.
4. Approve scheduled billings or claims by contractor and fabricator.
5. Ensure timely completion of the project

**SPECIAL IMPLEMENTING GROUP (SIG)**

Chairman	:	Engr. Jose L. Vital, LGU
Co-Chairman	:	Engr. Juana T. Tapel
Members	:	Atty. Beata O. Obsioma, NMIS Arch. Harris S. Magtoto, LGU

Dr. Easter F. Oblena, NMIS  
Consultants

Functions:

1. Provide technical assistance to the winning bidder for a smooth implementation of the project.
2. Establish the duration to implement the project, including additional works or variation orders.
3. Monitor deliveries of materials, manpower and equipment complement.
4. Conduct inspection to comply with materials specifications, craftsmanship and other aspects of construction and installation of equipment.
5. Conduct testing, whenever necessary, to validate conformance to specifications, craftsmanship and other aspects of construction, fabrication and installation of equipment.
6. Evaluation of requests for variation orders and recommending to management the approval/rejection of such requests.
7. Processing of scheduled billings by contractor/fabricator/supplier and recommending of payment/non-payment thereof.

The abovementioned group and committee shall be entitled to honoraria and allowances in accordance with the provisions of R.A. 9184. They shall be entitled to allowances and travelling expenses while attending meetings and performing their functions relative to the project management fund of the projects.

This order shall take effect immediately.

**JOSE ANTONIO T. FELICIANO**  
Municipal Mayor