



Republic of the Philippines  
Province of Tarlac  
**MUNICIPALITY OF BAMBAN**  
**OFFICE OF THE MUNICIPAL MAYOR**



**EXECUTIVE ORDER NO. 16 SERIES 2020**

**REORGANIZING THE MUNICIPAL NUTRITION COMMITTEE and DESIGNATING MS. ADELAINE GALANG AS MUNICIPAL NUTRITION ACTION OFFICER (MNAO)**

**WHEREAS**, there is a need to reorganize the Municipal Nutrition Committee pursuant to PD491 Nutrition Act of the nutrition in relation to see 17 of Local Government Code and DILG MC no. 2017-89

**WHEREAS**, malnutrition continues to be a major problem, affecting preschoolers and school children;

**WHEREAS**, this continued prevalence of malnutrition is unacceptable since it compromises the growth and development not only at individuals, but also of our community and of the Municipality of Bamban.

**WHEREAS**, malnutrition is caused by several factors that cut across various sectors.

**WHEREAS**, sectoral action to address malnutrition can have better impact when coordinated, and integrated;

**WHEREAS**, such coordinated and integrated action can be made possible through a mechanism that will bring these sectors together for shared decision-making and responsibility on matters related to nutrition development improvement,

**WHEREAS**, a need to create a Municipal Nutrition Committee (MNC), as a subcommittee of the local development council and to designate a Municipal Nutritionist.

**NOW THEREFORE, I, JOSE ANTONIO T. FELICIANO**, Municipal Mayor of Bamban, Tarlac by virtue of the power vested in me by law, do hereby reorganize the MNC and designate MS. ADELAINE GALANG as Municipal Nutrition Action Officer.

Section 1. Composition

Chairperson	:	Hon. Jose Antonio T. Feliciano Mayor
Vice-Chairperson	:	Hon. William P. Cura Vice Mayor
Members	:	Hon. Jose M. Salting Jr, ABC President Mrs. Adelaine Galang, MNAO Ms. Marites Sigua, Acting MPDC Ms. Maria Teresa Marquez, MLGOO-DILG Ms. Rowena T. Manalese, Municipal Budget Officer Ms. Agnes Lacanlale, Municipal Treasurer Ms. Marita Policarpio, Municipal Agriculturist Dr. Rommel Leal, Municipal Health Officer Ms. Josephine Saclayan, MSWDO Ms. Florcerpida Mutuc, Deped District Supervisor



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- : Ms. Nicolasa Camaya, Deped District Supervisor
- : Ms. Amalia Lising, Dapdap High school
- : Mr. Noel Palgue, San Roque National High School
- : DepEd Nutrition Coordinator
- : Mr. Leonardo Policarpio, CSO
- : Ms. Yolanda Ugarte, CSO
- : Ms.

Three (3) other representatives from the private sector and accredited civil society organizations to be appointed by the Mayor.

In the event that any member cannot attend Committee meetings, they shall be represented by a person next in rank.

**Section 2. Duties, Function, and Responsibilities of Municipal Nutrition Committee.**

1. To formulate an integrated municipal programs on nutrition
2. To implement national and local food and nutrition policies, plans and intervenes for the improvement of nutritional conditions of the municipality.
3. To supervise, coordinate, integrate and evaluate the implementation of the municipal food and nutrition policies and programs to be implemented by all units of the local government unit of Bamban, Tarlac and partner private sectors concerned with improving the nutrition of our constituents.
4. To advocate for local support for the nutrition plans and coordinate the release of funds for nutrition purposes in accordance with the approved projects and programs.
5. To request any unit, office, local government agency and other instrumentalities of the government for assistance in the form of personnel, facilities and resources as the need arises.
6. To monitor and evaluate the efficiency and effectiveness of municipal plans for nutritional improvement.
7. To identify and mobilize local resources for nutrition interventions.
8. Through the Office of the Municipal Mayor, to take the lead in implementing the Barangay Nutrition Scholar program as contemplated by PD 1569 to strengthen the Barangay Nutrition Program and to initiate activities such as organizing local training teams and recommending appropriation for some additional allowance for the barangay nutrition scholar.
9. To ensure the establishment of lactation stations in all health and non-health facilities, establishments or institutions in Bamban, Tarlac pursuant to the mandates of Republic Act 10028 known as Expanded Breastfeeding Promotion Act of 2009.
10. To ensure that the Municipality and all its units shall be granted a 'working mother-baby friendly' certification from the Department of Health.
11. To take the lead in implementing and strengthening Nutrition Programs in all schools,
12. both private and public, and the regulation of canteen food with low nutritive value.

**Section 3. The Municipal Nutrition Action Officer (MNAO)**

1. A Municipal Nutrition Action Officer (MNAO) shall be appointed by the BNC. The MNAO shall implement the policies, programs, decisions of the BNC.



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A Municipal Action Team (MNC-MAT) shall be formed, the members of which shall be a representative appointed by each of the members of the BNC, which representatives should be the head of the nutrition unit or project of his office. The MNAO, shall be Chair of the BNC-MAT. BNC-MAT shall perform such functions as may be assigned to it by this Council.

**Section 4. Functions of the Municipal Nutrition Action Officer**

1. Organizes and leads the BMNC-MAT to formulate the Municipal Nutrition Plan to be approved by the Municipal Nutrition Committee.
2. Ensures the implementation of the nutrition plans, programs and projects for the mitigation of involuntary and extreme hunger which are attuned to the Municipal Development Plan (MDP).
  - (a) Coordinates and supervises the implementation and monitoring of the nutrition programs in the municipality.
  - (b) Organizes and Coordinates the regular meetings of the BNC.
3. Coordinates and synergizes the convergence of direct nutrition services or other nutrition-related interventions of units and agencies such as the Municipal Agriculture Office, Municipal Health Office, Municipal Social Welfare and Development Office, Department of Education, among others.
4. Conducts periodic field visits to barangays to assess implementation process of their nutrition plans and provide technical assistance.
5. Supervises the Barangay Nutrition Scholar and acts as resource person in barangay level planning and formulation.
6. Trains and supervises the Barangay Nutrition Scholar in the implementation of barangay nutrition programs.
7. Submits semestral Work Plan based on the Municipal Nutrition Action Plan to the Chair of the BNC and direct supervisor.
8. Prepares the semestral accomplishment report of the BNC and submits monthly work and submits monthly work accomplishment to the Chair /direct supervisor
9. Keeps minutes of the meetings of the BNC and keeps the records of all nutrition-related programs, projects and activities.
10. Underrates other nutrition-related activities as deemed necessary by the MNC.
11. Initiates, through channel, inter-barangay and inter-school competitions for the campaign and promotion of municipal nutrition programs.

**Section 5. Nutrition Month.**— The month of July of each year shall be designated as NUTRITION MONTH, for the purpose of creating greater awareness among our people on the importance of nutrition. Activities thereto shall be approved and coordinated by the MNC.

**Section 6. Breastfeeding Awareness Month.** — The month of August of each year shall be designated as BREASTFEEDING AWARENESS MONTH, to raise awareness on the importance of and to further promote breastfeeding pursuant to Republic Act 10028.

**Section 7. Meetings.** — The BNC shall meet biannually, during the first and last quarter of the year and as necessary.



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**Section 8. Appropriations.**— The MNC shall integrate all nutrition projects and programs of the municipality for budget appropriations purposes. The MNC shall propose budget Appropriations in the annual budget as operating funds of the Municipal Nutrition Committee.

**Section 9.** All executive orders, administrative orders, memorandum circulars, rules and regulations inconsistent herewith are hereby repealed or modified accordingly.

This Executive Order takes effectively.

Done this February 3, 2020 at Bamban, Tarlac.

  
**JOSE ANTONIO T. FELICIANO**  
Municipal Mayor

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